

**Minutes**  
**Los Carneros Water District**  
**Regular Meeting, June 11, 2024 - 6:00 PM**  
**NSD Conference Room 1515 Soscol Ferry Road, Napa, California, 94559**

1. Roll Call: Directors Walker, Lincoln and Jones present. Directors Drayton and Wilkinson absence.
2. Public Comment. None
3. Public Hearing on the proposed Fiscal Year 2024-25 Budget. Tracy Schulze provided an overview of the budget and engineering costs for the assessment administration, offset by \$20,000 annual allocation in assessment revenues. Expenses included the elections services if needed, and the 2024-25 audit contract. 2) Debt Service – is the annual debt principal and interest payment on the State Water Resources Control Board Revolving Loan, originally secured for the construction of the Recycled Pipeline. There were no changes from the May meeting. The Public Hearing was still open and continued from the last meeting. Call for public comment, there was none. The Public Hearing was closed at 6:05. Board moved to approve the Budget Resolution 2024-06-11-1. Motion made by Jones and seconded by Walker; Board approved 3-0-0.
4. Report on the Recycled Waterline Project and Operations by Andrew Damron, NSD. Mr. Damron reported there was limited water use in April. Data for May was not available. In the next few weeks NSD will let anyone know that AquaHawk know it is being phased out and ITRON will be installed. NSD will inform all users on how to connect to the new ITRON system. NSD reviewed data for all assessment district parcels and highlighted parcels that had higher than expected usage. Damron and Board discussed contacting the parcel owners that had unexpected usage rates to determine the cause. Damron will reach out to several parcel owners, and will review more detailed year by year data to see when the usage spikes occur, and if there is an apparent cause like a line break, new plantings, leaks, etc.
5. Future meeting items. Apallas informed the Board that we did not approve a resolution to reduce the number of meetings by eliminating the October meeting. The Board requested that we bring a revised calendar Resolution with meeting dates in February, May, June, and December to the next Board meeting. Lincoln also mentioned that we may need to cancel the October meeting due to lack of business. Schulze requested at item consider options related to extending out the two-year audit period because the assessment bonds will be paid off in approximately three years. When the bonds are paid off audit will be needed. This would save the district about \$5,000.
6. Disclosure of meetings- there were none.

The Meeting was adjourned at 6:35PM to the Regular Meeting of October 8, 2024, at the Napa San Office. If the October meeting is cancelled the next meeting will be December 10, 2024, at the Napa San Office.

Cassandra Walker, Secretary \_\_\_\_\_

Dated: 6/12/2024